

Renovation Evaluation Checklist

COMMUNITY PROPERTY AREAS

DATE: _____

FRONT ENTRANCE					
		Looks Great	Needs Update	N/A	Notes
1	Cleanliness				
2	Exterior Signage				
3	Landscaping				
4					
5					
PARKING LOT					
		Looks Great	Needs Update	N/A	Notes
1	Cleanliness				
2	Gravel/Asphalt Condition				
3	Pavement Striping				
4	Traffic Regulatory Signage				
5					
6					
LEASING/PROPERTY MANAGEMENT OFFICE					
		Looks Great	Needs Update	N/A	Notes
1	Cleanliness				
2	Doors				
3	Exterior Signage				
4	Interior Signage				
5	Flooring				
6	Furniture				
7	Paint/Wall Covering				
8	Restroom				
9					
10					

MAIN PROPERTY					
		Looks Great	Needs Update	N/A	Notes
1	Cleanliness				
2	Elevators				
3	Exterior Finishes				
4	Fire Safety Signage				
5	Landscaping				
6	Sidewalks				
7	Stairwells				
8	Trash/Recycling Areas				
9	Wayfinding Signage				
10					
11					
12					
13					
COMMUNITY AREAS/AMENITIES					
		Looks Great	Needs Update	N/A	Notes
1	Community Room/Clubhouse				
2	Game/Recreation Room				
3	Gym/Fitness Center				
4	Laundry Room				
5	Pet Area				
6	Playground				
7	Pool/Hot Tub Area				
8	Wifi Connection				
9					
10					
11					
12					

Renovation Evaluation Checklist

APARTMENTS

DATE: _____

APARTMENT # _____					
	Exterior Areas	Looks Great	Needs Update	N/A	Notes
1	Front Door/Hardware				
2	Unit Number				
3	Patio/Porch Area				
4					
	Living Room/Dining Room	Looks Great	Needs Update	N/A	Notes
1	Flooring				
2	Lighting/Ceiling Fans				
3	Paint/Wall Covering				
4	Fireplace/Mantle				
5					
6					
	Kitchen	Looks Great	Needs Update	N/A	Notes
1	Flooring				
2	Lighting				
3	Paint/Wall Covering				
4	Backsplash				
5	Cabinets				
6	Countertops				
7	Faucet/Sink				
8	Hardware				
9	Range Hood				
10					
11					
	Appliances	Looks Great	Needs Update	N/A	Notes
1	Dishwasher				
2	Garbage Disposal				
3	Microwave				
4	Refrigerator				
5	Oven/Cooktop				
6	Washer/Dryer				
7					

APARTMENT # _____					
	Bathrooms	Looks Great	Needs Update	N/A	Notes
1	Flooring				
2	Lighting				
3	Paint/Tile/Wall Covering				
4	Cabinets				
5	Countertops				
6	Hardware				
7	Medicine Cabinet/Mirror				
8	Shower/Tub				
9	Shower Door/Curtain				
10	Shower Faucet/Head				
11	Shower Niche				
12	Sink				
13	Sink Faucet				
14	Toilet				
15	Ventilation				
16	Accessories (tp holder, towel bars, etc)				
17					
18					
	Bedrooms	Looks Great	Needs Update	N/A	Notes
1	Flooring				
2	Lighting/Ceiling Fans				
3	Paint/Wall Covering				
4					
	General	Looks Great	Needs Update	N/A	Notes
1	Baseboards				
2	Ceiling Finish				
3	Doors				
4	Door Hardware				
5	Electric Outlets				
6	Switchplates				
7	Window Coverings				
8	Window & Door Casings/Sills				
9	Window Screens				
10					
11					